



# The Prizery 2022 Festival of Trees

## Theme: I'll Be Home for Christmas

**Welcome to the 2022 Festival of Trees at The Prizery. We invite you to show off your talents by decorating trees, wreaths, centerpieces, or gingerbread houses!**

***Donate a Decorated Tree or Holiday Item!***

### Registration Steps:

- Submit your item registration to The Prizery.
- Review specific guidelines for the item you are decorating.
- Bring your decorated item to the Festival during check-in/registration. You may also decorate your item on-site at The Prizery Monday - Wednesday, November 28 - 30.

**Check-in/Registration:** Monday, November 28 9:00am - 6:00pm  
Tuesday, November 29 9:00am - 5:00pm  
Wednesday, November 30 9:00am - 5:00pm

**Judging:** Thursday, December 1

**Open to the Public:** Saturday, December 3 12:00pm - 7:00pm  
December 5-9 10:00am - 4:00pm  
Saturday, December 10 3:00pm - 8:00pm

**Purchased Item Pickup:** December 12-16 9:00am - 5:00pm

### Judging Criteria:

20 points Creativity and Originality  
10 points Color Coordination  
20 points Presentation/Staging  
10 points First Impression  
10 points Relation to theme "I'll Be Home for Christmas"  
10 points Balance and Proportion  
10 points Difficulty of Design  
10 points Attention to Detail

## **Guidelines for all Holiday Items**

- Your business cards and/or coupons or fliers may be placed beside the donated item.
- All lights used must be LED.
- Please wrap all connections of lights and cords with electrical tape.
- Hot glue or wire should be used to attach all ornaments to tree, wreath, or centerpiece.
- No live plants should be used.
- Trees are provided by The Prizery.
- Please provide a tree skirt to cover tree stands.
- All items under and around the tree will be sold with the tree.

## **Community/School/Organization Tree**

You may enter a tree as a school, class or classes, scout group, church, community organization, sports team, homeschool, etc. A limited number of trees are available.

## **Designer Tree**

Designer trees are larger than 4 feet tall or more and are judged separately from Community/School/Organization trees.

## **Wreath**

Size must be able to be placed in the center of a door frame or window. Please include a hook or device to hang the wreath.

## **Artisan Gift Shop, Stocking Stuffers, and Other Items for Sale**

We will have a gift shop open during Festival Hours that features small pieces by local and regional artists as well as an array of specialty items and gifts for stocking stuffers.

- You will be assigned an ID code that will be placed with your items.
- We will need a check-in inventory of how many of each item you have (example: 5 sets of gift cards, 8 hairbows) and the name of individual items of art.
- The commission rates are 70/30 for items entered into the gift shop. Checks will be cut following the event and distributed to the artist/business within two weeks.
- Pick-up of unsold items will be December 12.

## **Tax Deduction Information**

Your donated items are tax deductible. If you intend to claim a tax deduction for your donation, please keep all itemized receipts. When you check your tree in at The Prizery and turn in your receipts, we will provide you with a Prizery tax donation form.

***If you have any questions, please feel free to call 434-572-8339 or email  
boxoffice@prizery.com.***